

SIS

Significantly enhance your organisation's stock and asset management, reduce your stock holding, access asset and stock information instantly, improve re-order cycles, and decrease your maintenance and repair costs with SIS, SureStock's inventory management system. SIS is a web-based system designed to support those areas of your business that need to track stock usage and movement of assets. It is an intuitive system that allows users to record stock and asset distribution at multiple locations across your organisation at any time, using any PC on the premises, with or without the use of electronic scanning devices.

The inventory management system

SYSTEM FUNCTIONS

SIS has 14 main features.

- ◆ Stock Receipt and Issue Recording
- ◆ Stock Information Enquiry
- ◆ Work Wear and Tool Allocation
- ◆ Automatic Stock Allocation
- ◆ Project and Task Support
- ◆ Secure Stores Support
- ◆ Loan Store Management
- ◆ Stock Auto-replenishment
- ◆ Stock Audit
- ◆ Asset Tracking
- ◆ COSHH Health and Safety Support
- ◆ Data Import and Export
- ◆ System Security
- ◆ System Administration

Stock Receipt and Issue Recording

Goods received at a stock location can be booked in to ensure accurate stock holding data. Stock can also be booked out for use or for transfer to other locations. Stock booked in or out of a location can be recorded either manually by keying data into the web browser data input screen, or by scanning using a barcode scanning device.

Stock Information Enquiry

SIS captures full supplier and product information, giving users instant access to comprehensive data about the products held in your organisation's storage locations. Product data fields held within the system are fully configurable. SIS enables rapid enquiry on all stock related information. A "traffic light" based display gives an instant picture of stock availability across your organisation, and in specific locations, highlighting any problem areas.

Work Wear and Tool Allocation

SIS can be used to allocate stock dependant on a customer's profile. Perhaps certain roles or grades of employees within your organisation require work wear for example uniforms or overalls. SIS allows customer profiles to be configured to accommodate such situations.

Automatic Stock Allocation

Using SIS it is possible to automatically allocate stock for issue as soon as the goods are received by the store. This ensures goods reach the point of need as soon as possible. In addition stock can be automatically issued on a regular basis, ensuring fulfilment of reoccurring requirements.

Project and Task Support

It may be necessary to ensure that when goods are issued from stock, they are allocated against a particular project or task. This is especially useful when used within an Estates or Facilities function that is issuing stock to be used on a specific maintenance or repair job.

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SIS can record the issue of stock against the project or task and provide detail of all stock used on that job. This is particularly useful in helping to keep track of the cost of jobs, and also ensure that only the goods required to complete the task have been issued, keeping greater control on project expenditure.

Secure Stores Support

The SureStock inventory management system also includes the facility to create secure stores, which are only accessible by authorised personnel. This is particularly useful if there is a requirement to keep restricted stock such as drugs, firearms, chemicals, specialist electronics, and computer equipment.

Loan Store Management

A loan store differs from a consumable store in the sense that goods are constantly being returned for re-use. SIS has special features to support a loan store, as it can hold information on items to be issued, record details of the loan (for example who the item was loaned to and when it is due for return), and issue reports on overdue goods. As with booking goods in and out, the recording of this information can be achieved either by direct data entry or the use of barcode scanning equipment.

Stock Auto-replenishment

When interfaced with an ordering system such as SSR - SureStock's e-Procurement system - auto-replenishment processes can be invoked to place orders on suppliers in good time to ensure enough stock is constantly available in your stores.

Stock Audit

SIS provides facilities to rapidly adjust stock levels, for example to reflect stock audit findings, ensuring that data is accurate and instantly available to all users of the system.

Asset Tracking

Allied to the loan store facilities, SIS can be used to provide basic asset tracking. By the use of barcodes and scanning devices, or in

the future, electronic tags, the location of stock can be tracked within your organisation.

COSHH Health and Safety Support

Some products require adherence to COSHH and other health and safety standards. SIS can help by providing the means to hold all the relevant health and safety information about the product on its database. When the goods are stored and issued the details are made available to ensure the correct procedures are adopted in handling the products.

Data Import and Export

SIS contains facilities to import all relevant information. This could be data feeds from other procurement systems, uploads from scanning devices or exports to various other systems for ordering and financial tracking. Most standard data formats are available to aid in transfer data and ensure interfacing with commonly used systems.

System Security

User access to SIS is password protected and your nominated SIS System Administrator controls this process.

System Administration

SIS provides features to manage your organisational data. Configurable data includes registered users and their profiles, product information, and stores and bin locations. Only the SIS System Administrator can make changes to your organisation's data.

DELIVERY OPTIONS

SIS can be delivered in two ways: either as a software licence for your organisation to run in-house – or as a hosted service that is accessed using the Internet.

SURESTOCK SYSTEMS USER GROUP

Key users of SIS from within your organisation are invited to join the SureStock Systems User Group, whose function is to recommend and review product enhancements.



FUTURE ENHANCEMENTS

SureStock has a policy of continually enhancing its products to add new features and embrace new technology. We regularly ship new releases and the current release plan is available on request.

RELATED SERVICES

SureStock provides a number of services that complement the technical installation and day-to-day use of SIS. Each of these is listed below:

◆ SIS Implementation Services

Services include project management, data loads, stores function set up, training of SIS system administrator, acceptance testing and post-implementation support.

◆ SIS Training Services

Classroom training for Standard and Power users is provided. In addition "train-the-trainer" courses can be delivered which cover both the functions of SIS and how to teach them to standard users.

◆ SIS Technical Support

Full technical support is provided by the SureStock Help Desk, which is accessed by your organisation's SIS System Administrator.